

Below is a summary of the major changes in the revised Potomac Region Bylaws:

**1. Region Territory:**

- **Revised:** Clarifies that the Potomac Region territory is assigned by PCA National.

**2. Classes of Membership:**

- **Deleted Potomac Region Honorary and Dual Members:** Per the PCA National Policy Committee, removes the Potomac Region categories of honorary and dual membership. (Dual membership and Lifetime membership may be obtained through PCA National.)
- **Deleted Voting by Associate and Affiliate Members:** Per the PCA National Policy Committee, no longer provides voting rights to associate and affiliate members.

**3. Dues and Membership Details:**

- **Revised:** Provides a clearer process for membership application and dues collection by PCA National, with more detailed membership renewal, transfer, suspension, and termination procedures.

**4. Financial Obligations and Indebtedness:**

- **Revised:** Expands details on financial responsibilities and oversight, including provisions on conflict of interest, unauthorized obligations, and personal liability for unauthorized obligations.
- **Revised:** Requires quarterly financial reports and regular publication of financial status on the club's website, ensuring greater financial transparency.

**5. Membership Meetings:**

- **Revised:** Deletes that meetings shall be guided by Parliamentary Procedures as per Robert's Rules of Order.
- **Revised:** Specifies the number of members needed to constitute a quorum (35).

**6. Officer Term Limits and Duties:**

- **Revised:** Specifies that the President and Vice President may serve only one two-year term, whereas the Treasurer and Secretary may serve unlimited consecutive one-year terms. If President or Vice President office

changes occur after January 1st, the partial term will not count toward the term limit.

- **Revised:** Adds more detailed descriptions of the President's duties, including calling Executive Board and Board of Directors meetings and publishing reports in the official club publication.
- **President Removal Process:** Adds a specific process to remove the President for nonperformance of duties through a unanimous vote of the Executive Board (excluding the President).

#### 7. **Voting and Election Process:**

- **Revised:** Clarifies electronic voting options, the composition of the Nominating Committee (a member of the Executive Board may no longer serve on the Committee), the nominations process, notice of elections, ballot procedures and deadlines, and notice of election results.
- **Revised:** Increases the number of members who may propose names to add to the election slate from 5 to 15.
- **Revised:** Specifies the role of Tellers in the election process and clarifies the process for revoking ballots prior to the voting deadline.

#### 8. **Executive Board Meetings:**

- **Revised:** Sets the frequency of Executive Board meetings to at least 10 per year, rather than monthly. Allows for attendance at meetings by electronic means.
- **Revised:** Shifts the authority to approve matters of club policy from the Executive Board to the Board of Directors, requiring a majority vote for policy decisions.

#### 9. **Board of Directors Responsibilities:**

- **Revised:** Provides clearer guidelines for the responsibilities of the Board of Directors, including financial oversight, committee operations, and duties regarding decision-making processes. Allows for attendance at meetings by electronic means.

#### 10. **Committees:**

- **Change in the Community Service Committee:** Per the National Policy Committee, removes Community Service as a standing committee. (It will continue as an ad hoc committee.)

- **Change in the Nominations Committee:** Per the National Policy Committee, adds the Nominations Community as a standing committee (instead of an ad hoc committee).

#### 11. Indemnification:

- **Revised:** Expands the indemnification of club officers and volunteers, adding more detail on rights, obligations, and protections in legal matters.

#### 12. Amendments:

- **Revised:** Adds a more detailed process for proposing and adopting amendments, including electronic voting provisions and clear guidelines on publication of proposed changes.

These changes bring Potomac into compliance with the PCA National Bylaws template as stipulated by the National Policy Committee, modernize governance of the club, enhance transparency, streamline membership categories, and ensure stronger financial and leadership accountability.